

DU-COMM

DuPage Public Safety Communications

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www.ducomm.org



CHIEFS OPERATIONS COMMITTEE MEETING – MINUTES

Tuesday, January 9, 2024 – 1:00 p.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

Chief Bozik called the meeting to order at 1:00 p.m.

1. ROLL CALL / AGENCY:

DC Jason Day	Carol Stream FPD	DC Gorge Hyland	Lombard FD
Chief Greg Thomas	Darien PD	Interim Chief J. Turkovich	Oakbrook Terr FPD
Chief James Lahanis	Darien-Woodridge FPD	Chief Mark Bozik (Chairman)	Roselle FD
DC Jamie Tunk	Darien-Woodridge FPD	Chief Rob Barreto	Roselle PD
DC Jim McGreal	Downers Grove PD	Chief Andy Dina	Warrenville FPD
Chief Scott Spinazola	Downers Grove FD	Chief Colin Fleury	West Chicago PD
Chief Richard Dufort	Elmhurst FD	Chief Patrick Tanner	West Chicago FPD
Commander Andy Downey	Glen Ellyn PD	DC Jeff Keefe	West Chicago FPD
Chief Chris Clark	Glen Ellyn VFC	Chief Robert Brill	Wheaton FD
Chief Rich Cassady	Glenside FPD	Chief Lauren Kaspar	Willowbrook PD
Chief Eric Fors	Hanover Park FD	Chief David Schar	Winfield PD
DC Matt Riedel	Hanover Park PD	DC Tom Stefanson	Woodridge PD
Chief Keith Krestan	Lisle-Woodridge FPD	Chief Rick Sanborn	York Center FPD
Chief Rick Sander	Lombard FD	DC Bret Mowery	York Center FPD

STAFF: Interim Director Krull, Acting DD Benjamin, DD Baarman, Training Coord. Schretter, OM Bucher, Executive Secretary Keifer

2. Approval of Minutes

A. December 12, 2023

Chief Sander made a motion to approve the December 12, 2023 minutes and Chief Tanner seconded. Motion passed by unanimous voice vote.

3. Executive Committee

A. December 20, 2023

Chief Bozik noted the recommended Audit approval to the Board, approved contract for microwave technology, a vehicle purchase, and recognition for Secretary Keifer.

4. Report of the Committees

A. Support Services (Chief Eric Fors)

Chief Fors noted the January meeting was cancelled. Will discuss alarm operations at February meeting.

B. Police Operations (Chief Lauren Kaspar)

Chief Kaspar noted there was no meeting in December.

C. Fire Operations (Chief Patrick Tanner)

Chief Tanner noted the December meeting was cancelled.

5. ETSB Report

A. Last meeting December 13, 2023

DD Baarman noted meeting tomorrow, and Motorola group messaging, Purvis for Hanover Park Fire, and Voiance renewal on the agenda. It was noted the ETSB will attend our Chiefs meetings quarterly. Chief Bozik noted, as previously discussed, our presence at ETSB meetings is needed to effect change.

B. PAC Update

Chief Dina noted discussed the new DEDIRS system, the new ETSB maintainer reports submitted December reports. Police updated encryption plan, and discussed HB4339 (encryption and media access). Technical issue with Motorola related to two antennas and work to resolve. Radios should be issued soon. Enter Zendesk ticket if radios are needed in vehicles. Fire Focus met Dec. 22, discussed fire portable radios, and the list of needs given to Motorola, which agreed to make some changes, waiting to hear which ones. Demo the APXNextXE radios (non-NFPA compliant) minor issues in the field. Waiting for the Harris programmed NFPA compliant portable radio. Chief Tanner noted his XE radio at meeting if anyone wanted to review it. Chief Krestan asked what is next if

• Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD •
• Downers Grove FD • Downers Grove PD • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD •
• Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD •
• Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD •

Motorola doesn't meet the listed requests and Chief Dina noted will look at XE and the Harris radios. DD Baarman noted ETSB to finalize accessories and billing for the police radios for DU-COMM rebilling to member agencies. Advise the ETSB of any last-minute changes.

6. Staff Reports

A. Directors Report

Interim Director Krull noted Director Robb on leave through February. DD Lamela submitted resignation, and Tyler Benjamin is Interim Deputy Director. A formal process to name a permanent DD will be conducted when the Director returns. Rescinded offer to the Executive Secretary position and Secretary Keifer volunteered to stay to train the next candidate. An offer was issued yesterday to another candidate, and DC Stefanson volunteered for the needed background check. County consolidation moves forward, Board has not officially voted yet, but DPSO wants to join May 1. Working on the staffing issues and to discuss CAD configuration and dispatch protocol tomorrow. Union members will attend these meetings for total transparency. Will meet with the SAO and Probation Department next week to discuss ancillary duties for after-hours calls to judges, etc.

Contracted web developer to update the DU-COMM website. members asked to submit photos for inclusion on the website. Plan to complete this project in 30 days. Discussed if DU-COMM personnel would manage website after developed, and Interim Director Krull noted MIS will manage/maintain the website in the future. Chief Tanner noted the development cannot be proprietary and must be easily changed. Interim Director Krull noted MIS is involved in the process and comfortable with the maintenance.

Interim Director Krull noted Professional Development work with Operations Management, will discuss the growth of the organization, leadership styles, and communications methods.

Began development of the Peer-to-Peer program that will include mentorship (union already started with new employees) Peer-to-Peer training will be developed for TCs to provide. Critical Incident Stress Management debriefing will be conducted and reviewing the Northern Illinois CISM team to provide it. Asked anyone with a Peer-to-Peer, or CISM policy, to forward to her and will share our final policy. Asked when members callout a CISM team, please include our dispatch.

B. Operations Report

Interim DD Benjamin noted work the DuPage County Sheriff's Office cutover and TCs to observe meetings. Ten TCs interested in the DPSO channel to become the subject matter experts to help teach the rest of staff. Dealing with GIS issues that continue to occur, common places missing, etc., which as discussed at CAD Focus, and met with the ETSB DDs to discuss further. More work is needed. He will attend the COD Hotel Active Threats Symposium on 01/26/24.

Training Coordinator Schretter noted two are in police radio training to certify in February. One starts police radio tomorrow, and a current Call Taker to move to dispatch, and both will certify around mid-April. Four in phone training and due to certify in mid-March, and could complete training in early to mid-June.

This month trained on On-Star, which offers good public safety training. On-Star can predict injuries based on seat belts, speed, and impact, etc. Contact her for more information about this training.

C. Support Services Report

DD Baarman noted the microwave link to West Chicago repaired; work continues on the phone upgrade. Met on Monday, the IP Flex connection is in, but shipped the wrong router. Waiting on the "make busy switch" which arrived broken. Moving Hinsdale site equipment back to the water tank, and the equipment for the Downers Grove tower site was built here and waiting for the building, which is scheduled for next week. Will try to keep the interruptions to a minimum and will communicate issues when needed.

D. Human Resources Report

In packet.

E. Revenue Expenditure Report

In packet.

7. Old Business

A. Mental Health Legislation

B. AT&T Phone Report

DD Baarman noted AT&T focused on ACDC testing.

C. Weather Siren – Map Approval

Chief Bozik summarized the map designed to overlay with the National Weather Service warnings, and will only activate areas within the warning. DD Baarman asked for direction regarding the table in the packet with communities' sirens, which would be activated as a group. If this group agrees with the table, it will go to the Executive Committee for approval.

Chief Tanner made the motion to recommend the table to the Executive Committee, and Chief Dufort seconded. Motion approved by unanimous voice vote.

8. New Business

A. DuPage County Sheriff's Office (DPSO) – membership

Interim Director Krull noted DPSO membership not yet voted on by the Board. Awaiting their formal notice, but they want to move May 1, 2024. Last month, met with DPSO, Chief Norton, and Administrator Guttman. DPSO was advised DU-COMM needs more time for staffing, and may need to push the date to July 1, unless they tell us there are officer safety issues. DC Bilodeau advised they have officer safety concerns, and need to join by May 1. We made it clear there may be bumps in the road due to staffing issues.

Further discussion ensued regarding the safety concerns. DC Stefanson asked if DU-COMM would take all, or just patrol, Interim Director Krull noted just patrol, but with some responsibilities for SAO, Child Services, and Probation. Not the Jail or the courthouse. Chief Fors as about the ten TCs interested to dispatch them and Interim Director Krull noted concern in the center, everyone wants to do a good job. We asked staff if they wanted to be a part of the primary County dispatch, and had ten people step-up. These ten will take the lead, attend meetings, put together the channel guide, and coordinate the go-live, so our people and their people become more comfortable. These ten will then transfer their knowledge to the rest of the staff. One dispatcher on the channel per shift.

B. DU-COMM Website design

9. Other Business

Chief Tanner offered the Search & Rescue Strike Team with canine, Chiefs, and drone pilots. Had 34 requests for missing people in 2023, up about 20%, requested by 28 agencies and six counties. Resources are one call away.

10. Adjournment

At 1:28 Chief Fors made a motion to adjourn the meeting and DC Stefanson seconded. Motion approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,

Christine Keifer

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